



1. Terms of reference in relation to Leadership

- To support and maintain the Christian Ethos of the school
- To oversee arrangements for Governor involvement in monitoring the School Improvement Plan.
- To be available and respond to matters of particular difficulty, sensitivity or emergency and offer advice to the Headteacher.

2. Terms of reference in relation to Management

- To begin in the summer term and agree by early in the autumn term, the programme of work and calendar of meetings for the Governing Body and its committees for the school year, based on known cycles of school improvement, financial management, staffing issues and communicating with parents.
- To monitor the progress of work being undertaken by committees.
- To consider recommendations made by committees.
- Monitor the access to and quality of governor training and the impact it has on governor effectiveness.
- To make recommendations to the Governing Body to establish exceptional working arrangements where particular circumstances arise e.g. a joint committee to oversee a building project or a special committee to oversee an OfSTED inspection
- To monitor the quality of communication across all stakeholders
- To undertake tasks delegated to them by the Governing Body
- To ensure all school policies are up to date and being reviewed by the relevant committee
- To receive, consider and adopt policies relevant to the working of the committee on behalf of the Governing Body of the school.

2. Terms of reference in relation to Finance:

- In consultation with the Headteacher, to draft the first formal budget plan of the financial year.
- To establish and maintain an up to date 3 year financial plan.
- To consider a budget position statement at least termly and to report significant anomalies from the anticipated position to the Governing Body.
- To ensure that the school operates within the Financial Regulations of the local authority.
- To monitor expenditure of school fund and Capital accounts on behalf of the Governing Body and arrange and approve annual independent examination/audit thereof.
- To annually review charges.
- To make decisions in respect of service agreements.
- To receive, consider and adopt policies relevant to the working of the committee on behalf of the Governing Body of the school.

These terms of reference agreed by the Governing Body on

Signed:

Chair of Governors